

**STATE OF MONTANA  
STATEWIDE ACCOUNTING SYSTEM**

**FORM 111  
AGENCY  
(GENERAL LEDGER BUSINESS UNIT)**

<b>1) Agency Number</b>	<b>2) Agency Name</b>	<b>3) Effective Fiscal Year</b>
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**4) Action**

*Establish: complete fields 2 - 8*

*Modify: complete fields 1 - 8*

**5) Authority** (check appropriate box and fill-in associated authority details)

Constitutional	Article _____	Section _____
Statutory	Section _____	M.C.A. _____
Administrative		

**6) Component Unit** (see MOM Policy 372 – The Financial Reporting Entity)

Yes

No

**7) Description** (Establishments: provide major responsibilities/Modifications: provide all relevant details)

**8) Standard Journal Pre-Approval**

Yes

No

<b>9) Agency Authorization</b>	Authorized Signature	Date	Email Authorization Attached
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**To Be Completed by Department of Administration**

<b>DOA Approval</b>	Approved	Authorized Signature		Date
	Not Approved			
<b>DOA Processing</b>	Control Panels Updated	Budget Key Updated	Initials	Date