

**STATE OF MONTANA
STATEWIDE ACCOUNTING SYSTEM**

**FORM 133
EXPENDITURE/EXPENSE
ACCOUNT CODE**

1) Agency Number/Name	2) Effective Fiscal Year
3) Action <i>Establish: complete fields 1 - 9</i> <i>Modify: complete fields 1 - 9</i> <i>Inactivate: complete fields 1 - 4, 6, 8 - 9</i>	
4) Account Number	5) Account Name <i>(limited to 30 characters)</i>
6) Account to be Used for Nonbudgeted Expenditure in a Budgeted Fund Yes (<i>OBPP approval required</i>) No	
7) Description/Modification	

8) Would you like this to be a system maintained account? *(if yes, provide detail in field 7)* Yes No

9) Agency Authorization	Authorized Signature	Date	Email Authorization Attached
OBPP Authorization	Approved	Authorized Signature	
	Not Approved		

To Be Completed by Department of Administration				
DOA Approval	System Maintained Account?		Yes	If yes, approved?
			No	No
	Approved	CAFR Tree Spreadsheet	Authorized Signature	Date
	Not Approved			
DOA Processing	Maintained Acct. ChartField	Account ChartField Value Update	Short Description	LAD Tree
	Acct Tran Tree	Combo Edit Run	Processer Initials	Date