

**STATE OF MONTANA
STATEWIDE ACCOUNTING SYSTEM**

**FORM DA-120
INTER-ENTITY LOAN AUTHORIZATION**

1) In compliance with Section 17-2-107(2) and 17-2-107(8) M.C.A., the undersigned requests the establishment of an inter-entity loan for the reasons listed below in section 2.

Amount of Loan _____

Requesting Agency Number/Name _____

	Fund Number	If the request is from the general fund, are internal unrestricted funds available instead?	Yes	No
From Fund	_____	Does receiving fund have STIP available?	Yes	No
To Fund	_____	If receiving fund is a federal fund, are there budget constraints impeding repayment?	Yes	No

2) Justification for Loan

3) Source of Revenue for Repayment of Loan

<p>4) Anticipated Repayment Schedule</p> <table border="1" style="width: 100%;"> <tr> <th style="width: 30%;">Payment Date (mm/dd/yy)</th> <th style="width: 70%;">Amount</th> </tr> <tr> <td>_____</td> <td>_____</td> </tr> <tr> <td>_____</td> <td>_____</td> </tr> <tr> <td style="text-align: right;">Total</td> <td>_____</td> </tr> </table>	Payment Date (mm/dd/yy)	Amount	_____	_____	_____	_____	Total	_____	<p>5) Establishment Document</p> <p>Business Unit _____</p> <p>Document Number _____</p> <p>Date (mm/dd/yy) _____</p>
Payment Date (mm/dd/yy)	Amount								
_____	_____								
_____	_____								
Total	_____								

<p>6) Borrower's Authorization: I certify there is reasonable evidence that the revenue in the borrowing fund will be sufficient to repay the amount borrowed. If the loan is payable from federal or third party revenues, the department certifies that it is current on the related billing process and will continue to bill timely.</p>	<p>Authorized Signature _____</p> <p>Title _____</p>	<p>Email Authorization Attached</p> <p style="text-align: center;">Yes</p> <p>Date _____</p>
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To Be Completed by Department of Administration		
<p>Department of Administration Authorization: Based upon the above certification, the Department of Administration authorizes the inter-entity loan described within.</p>	<p>Authorized Signature _____</p> <p>Title _____</p>	<p>Date _____</p>
<p>Director or Deputy Director needs to approve when loan exceeds \$ 250,000.</p>	<p>Authorized Signature _____</p> <p>Title _____</p>	<p>Date _____</p>