

**CONTRACT AMENDMENT NO. 7  
CONTRACT FOR TEMPORARY WORKER SERVICES  
CONTRACT # SPB12-2029P-3**

This CONTRACT AMENDMENT No. 7 is to amend the above-referenced contract between the State of Montana, Department of Administration, State Procurement Bureau (State), whose address and phone number are Room 165 Mitchell Building, 125 N Roberts, PO Box 200135, Helena MT 59620-0135, (406) 444-2575 and Western Staff Services of Helena, Inc. on behalf of Westaff U.S.A./Koosherem (Contractor), whose address and phone number are 210 E. Lyndale, Helena, MT 59601, (406) 443-7169.

The STATE and CONTRACTOR desire to amend Contract #SPB12-2029P-3 as follows:

- 1) In accordance with the section entitled Effective Date, Duration, and Renewal, both parties mutually agree to extend this Contract for the period May 1, 2017, through April 30, 2018, per the terms, conditions, and prices agreed upon. This is the seventh (final) year of the Contract.
- 2) Section 7.1, Consideration/Payment, is amended to: (old language interlined, new language underlined) replace set cost per hour fees with a fully loaded labor billing rate of 1.4, (i.e. employee fully loaded hourly pay rate multiplied by 1.4 equals total paid by the agency). Fully loaded labor rate includes the employee's salary plus tax, insurance, and benefits withholding. Agency bill rate equals the employee pay rate multiplied by 1.4. Taxes, insurance, benefits and all other Contractor expenses are included in the agency bill rate. Contractor may not bill State for any other expenses.

Except as modified above, all other terms and conditions of Contract SPB12-2029P-3 remain unchanged.

**DEPARTMENT OF ADMINISTRATION  
STATE PROCUREMENT BUREAU  
PO BOX 200135  
HELENA MT 59620-0135**

**WESTERN STAFF SERVICES OF HELENA, INC.  
ON BEHALF OF WESTAFF U.S.A./KOOSHEREM  
210 E LYNDALE  
HELENA MT 59601  
FEDERAL ID # 68-0095781**

BY: Cheryl Grey, Administrator  
(Name/Title)

BY: Michelle Edmunds, President  
(Name/Title)

DocuSigned by:  
Cheryl Grey  
(Signature) 647B...

DocuSigned by:  
Michelle Edmunds  
(Signature) 6485...

DATE: 4/14/2017

DATE: 4/14/2017

Approved as to Legal Content:

DocuSigned by:  
Mike Marion 4/14/2017  
Legal Counsel (Date)

Approved as to Form:

DocuSigned by:  
Rick Donnell 4/14/2017  
Procurement Officer (Date)  
State Procurement Bureau