

DEPARTMENT OF ADMINISTRATION  
STATE FINANCIAL SERVICES DIVISION  
STATE PROCUREMENT BUREAU

[sfsd.mt.gov](http://sfsd.mt.gov)



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TO: All State Agencies

FROM: Brad Sanders, Chief Procurement Officer

DATE: July 21, 2016

SUBJECT: Requisition Time Schedule (RTS) for Passenger Cars, Vans, Light Duty Trucks, and Police Pursuit Vehicles, Model Year 2017.

The Requisition Time Schedule dates for model year 2017 passenger cars, vans, light duty trucks, and police pursuit vehicles are listed below. Pre-requisition forms are currently available for passenger cars, vans, and light duty trucks and can be found under Quick Links at <http://sfsd.mt.gov/SPB>.

Pre-requisition forms for Pursuit Vehicles will be available August 8, 2016.

- Fall passenger car, van and light duty truck bid. Pre-requisition forms and requisitions due to State Procurement Bureau by Monday, September 12, 2016.
- Police pursuit vehicle bid. Pre-requisition forms and requisitions due to State Procurement Bureau by Monday, September 12, 2016.
- Spring passenger car, van and light duty truck bid. Pre-requisition forms and requisitions due to State Procurement Bureau by Friday, February 10, 2017.

Questions regarding this process can be directed to Rhonda Grandy at 444-3320 or at [rhgrandy@mt.gov](mailto:rhgrandy@mt.gov).