MONTANA DEPARTMENT OF ADMINISTRATION
Local Government Services Bureau

301 S. Park Avenue, Room 340, PO Box 200547, Helena, Montana 59620-0547
Phone (406) 841-2909

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LOCAL GOVERNMENT
SERVICES BUREAU

MONTANA

022901

TOWN OF CIRCLE

FY 2014

BUDGET

Fiscal Year ended June 30, 2014

Town of Circle

Helena office use:
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MONTANA CITY/TOWN/COUNTY FINAL BUDGET DOCUMENT
TABLE OF CONTENTS

Budget Certification..... 1

General Statistical Information..... 2
Department of Revenue Taxable Valuation Form..... *new requirement 2a

Elected Officials..... 3

Schedule of Personnel Levels:
County..... 4
City/Town..... 5

Local Government Budget Calendar..... 6

Organizational Charts:
Town..... 8

Taxable Valuation/Mill Levy..... 9

Budget Message..... 11

Budget Preparation Instructions..... 12

General Funds (1000)..... 13
Summary of Revenues by Source 14-16
Summary of Expenditures by Function/Activity..... 17-20
District Court Supplemental Schedule..... 21
Debt Obligations – Supplemental Schedule..... 22

Special Revenue Funds (2000)..... 23
Summary of Appropriations by Fund and Object..... 24
Road Fund (2110) – Revenues by Source/Expenditures by Function..... 25-26
Bridge Fund (2130) – Revenues by Source/Expenditures by Function..... 27-28
District Court Fund (2180) – Revenues by Source/Expenditures by Function..... 29-30
Other Levied Funds – Revenues by Source/Expenditures by Function..... 31
Special Assessment Funds – Revenues by Source/Expenditures by Function.... 32
Non Levied Funds – Revenues by Source/Expenditures by Function..... 33
Debt Obligations Supplemental Schedule..... 34

Debt Service Funds (3000)..... 35
Debt Service Budget Summary..... 36

Capital Projects Funds (4000)..... 37
Capital Projects Budget Summary..... 38

Enterprise Funds (5000)..... 39
Hospital/Nursing Home – Budget Summary..... 40
Water Operating – Budget Summary..... 41
Sewer Operating – Budget Summary..... 42
Solid Waste – Budget Summary..... 43
Other Enterprise – Budget Summary..... 44
Capital Expenditures Supplement-Detail (Water and Sewer)..... 45

Internal Service Funds (6000)..... 47
Private Purpose Trust Funds (7000)..... 49

MONTANA CITY/TOWN/COUNTY FINAL BUDGET DOCUMENT
TABLE OF CONTENTS - Cont.

Town Tax Levy Requirements Schedule-Non Voted Levies..... 53
Town Tax Levy Requirements Schedule – Voted Levies..... 54
Town Non-Levied Funds-Summary Schedule..... 55
Town Taxable Valuation Schedule..... 56

BUDGET CERTIFICATION

THIS IS TO CERTIFY that the Annual Budget for Fiscal 2014, was prepared according to law and adopted by the Town Council on August 12, 2014; and that all financial date and other information set forth herein are complete and correct to the best of my knowledge and belief.

Signed _____ Date 09-18-13
Larry Cornerlia, Mayor

Signed _____ Date 09-18-13
Carol Markuson, Town Clerk/Treasurer

Town of Circle

GENERAL STATISTICAL INFORMATION

PLEASE COMPLETE APPLICABLE SECTION

Cities/Towns

CLASS OF CITY/TOWN	Town
COUNTY LOCATED IN	McCone
YEAR ORGANIZED	1929
REGISTERED VOTERS	375
AREA (SQ. MILES)	.62 sq. miles
POPULATION OF CITY/TOWN	615
FORM OF GOVERNMENT	Charter/Self Governing
NUMBER OF EMPLOYEES (ELECTED)	5
NUMBER OF EMPLOYEES (NON-ELECTED)	4
MILES OF STREETS AND ALLEYS	13.67 miles
MUNICIPAL WATER	
NUMBER OF CONSUMERS	367
WATER RATE PER 1,000 GALLONS	$35.00/2,500 gallons
	$5.00/ 1,000 gallons over
SEWER RATES	$17.00 / 2,500 gallons
	$2.00 / 1,000 gallons

CERTIFIED TAXABLE VALUATION FORM

Please Insert a copy of the Taxable Valuation Form
You received from the Department of Revenue

Montana Department of REVENUE

MONTANA
Form AB-72T
Rev. 3-12

2013 Certified Taxable Valuation Information
(15-10-202, MCA)

McCone County
CITY OF CIRCLE

1. 2013 Total Market Value ..... $ 26,375,514
2. 2013 Total Taxable Value ..... $ 740,070
3. 2013 Taxable Value of Newly Taxable Property ..... $ 33,235
4. 2013 Taxable Value less Incremental Taxable Value* ..... $ 740,070
5. 2013 Taxable Value of Net and Gross Proceeds**
   (Class 1 and Class 2) ..... $ -
6. TIF Districts

Tax Increment District Name	Current Taxable Value	Base Taxable Value	Incremental Value

Total Incremental Value $ -

Preparer Kelly Doan Date 7/31/2013

*This value is the taxing jurisdiction's taxable value less total incremental value of all tax increment financing districts.
**The taxable value of class 1 and class 2 is included in the taxable value totals.

For Information Purposes Only

2013 taxable value of centrally assessed property having a market value of $1 million or more, which has transferred to a different ownership in compliance with 15-10-202(2), MCA.

I. Value Included in "newly taxable" property $ -

II. Total value exclusive of "newly taxable" property $ -

OFFICIALS SHEET

	NAME OF CITY/TOWN OFFICIALS/OFFICERS	DATE TERM EXPIRES
Mayor	Larry Cornelia (appointed till next election)	
Chairman	Clint Haynie	12/31/2013
Councilperson	Nick Schriver	12/31/2013
Councilperson	CC Arnston	12/31/2015
Councilperson	Ken Ehli	12/31/2015
City Manager		
Administrative Assistant		
Attorney		
Chief of Police		
Clerk		
Clerk/Treasurer	Carol Markuson / Kelsey Kasten	
Finance Director		
City Judge		
Treasurer		
Water/Sewer/Garbage Collector	Joe Paine	

Town of Circle

SCHEDULE OF PERSONNEL LEVELS
OPERATING FUNDS
ELECTIVE AND NON-ELECTIVE EMPLOYEES

FUND	2010-11FY PERMANENT FULL-TIME EMPLOYEES	2011-12FY PERMANENT FULL-TIME EMPLOYEES	2012-13FY PERMANENT FULL-TIME EMPLOYEES	CURRENT FY PERMANENT FULL-TIME EMPLOYEES
General	1.75	1.5	1.5	1.5
Airport				
Library				
Ambulance				
Cemetery				
Planning				
Water	0.5	0.5	0.5	0.5
Sewer	0.5	0.5	0.5	0.5
Solid Waste	0.5	0.5	0.5	0.5
Gas/Electric				
Gas Tax / Streets	0.25	0.5	0.5	0.5
Total Town Employees	3.5	3.5	3.5	3.5

Note: Do not include any employee who is not employed directly by the entity.

Local Government Budget Calendar

Local Budget Act: Title 7, Chapter 6, Part 40 MCA

1) Department Requests - Finance Officer/Clerk/Clerk & Recorder requests estimates of expenditures and revenues from Department Heads (By June 1st for Counties)

2) Requests Received - Estimates received by Finance Officer/Clerk/Clerk & Recorder (By June 10th for Counties)

3) Tabulation of estimates - Finance Officer/Clerk/Clerk & Recorder tabulates estimates, prepares preliminary budget to be submitted to the governing body (7-6-4020)

4) Preliminary budget submitted - Finance Officer/Clerk/Clerk & Recorder submits preliminary budget to governing body for its consideration

5) Governing body consider budget Governing body makes revisions and detemrines levy for each fund requiring a levy (7-6-4020)

6) Notice of Public Hearing - Governing body publishes notice that preliminary budget is available for public inspection - dates to be set by governing body - (7-6-4021)

7) Hearings on Preliminary Budget - Governing body holds public hearings for taxpayers - Hearings may be continued from day to day prior to the final adoption of the budget (7-6-4024)

8) Final Budget adopted by Resolution - Governing body concludes hearings and passes the budget resolution adopting the final budget (the later of the first Thursday after the first Tuesday in September or 30 days from the receipt of the certified taxable values) (7-6-4036)

9) Levies set - Governing body set levies in accordance with law (7-6-4036)

10) Budget submitted to Dept of Administration - LGSB Copy of the final budget and levies to be sent to the Department of Administration - Local Government Services by October 1 or within 60 days of receipt of certified taxable values (7-6-4003)

Mayor
Council
Finance/Clerk
Public Works
Fire
Police
Court
Attorney

Town of Circle

TAXABLE VALUATION/MILL LEVY

HISTORY AND ANALYSIS

analysis
include voted or permissive levies. In addition, only the levies assessed entity-wide are to be included.)

FISCAL YEAR	ENTITY-WIDE TAXABLE VALUATION	%INCREASE (DECREASE) FROM PREVIOUS YEAR	PREVIOUS YEAR LEVY	CURRENT YEAR AUTHORIZED LEVY	FLOATED MILL-UP (DOWN)	CURRENT YEAR ACTUAL LEVY	CARRY FORWARD MILLS AVAILABLE
1998-1999**	790	N/A	N/A	138.59	N/A		
1999-2000	671	-15.06%	138.59	160.65	22.06	160.65	0.00
2000-2001	578	-13.86%	160.65	187.64	26.99	187.64	0.00
2001-2002	557	-3.63%	187.64	213.28	25.64	213.28	0.00
2002-2003	563	1.08%	213.28	205.01	(8.27)	205.01	0.00
2003-2004	569	1.07%	205.01	213.10	8.09	213.1	0.00
2004-2005	559	-1.76%	213.10	219.78	6.68	219.78	0.00
2005-2006	557	-0.36%	219.78	224.09	4.31	224.09	0.00
2006-2007	573	2.87%	224.09	221.49	(2.60)	221.49	0.00
2007-2008	718	25.31%	221.49	179.99	(41.50)	179.99	0.00
2008-2009	724	0.84%	179.99	181.45	1.46	181.45	0.00
2009-2010	712	-1.66%	181.45	210.13	28.68	210.13	0.00
2010 - 2011	722	1.40%	210.13	231.15	21.02	231.15	0.00
2011 - 2012	724.85	0.39%	231.15	233.91	2.76	233.91	0.00
2012 - 2013	753.5	3.95%	233.91	231.9	(2.01)	231.9	0.00
2013 - 2014		-100.00%	231.90	231.84	(0.06)	231.79	0.05
		#DIV/0!	231.84		(231.84)		0.00
		#DIV/0!	0.00		0.00		0.00
						Total carry-forward mills available:	0.05

**NOTE: 1998-1999 is the first base year under the provisions of Section 15-10-420, MCA. Each subsequent fiscal year becomes the base year for the next fiscal year. This section also allows an entity to carry forward any levies which could have been levied but were not to future periods.

The current year levies are _____ are not _____ at the maximum levels authorized under Section 15-10-420, MCA. If not at maximum levels the difference will be shown in the carry-forward column. The difference between the amount authorized (column i) and the amount actually levied (column m) will be completed by a formula.

If you have levies that are voted/judgement/permissive levies please list below:

BUDGET MESSAGE

The Town of Circle has seen more changes to Main Street in the past year than they have seen in the past twenty years. At this time, it does not appear that the changes are taking place due to increased oil activity in eastern Montana and western North Dakota. But these changes could be happening in anticipation of what may be coming. Garfield Bank opened a new building on Main Street. The old credit union building has sold and is being housed by a flower shop, craft sales, and a chiropractor office. The old Circle of Threads store and barber shop sold and has been torn down. The Round Towne Cassino and Restaurant opened in its place.

The swimming pool opened on June 13, 2011. A chair lift for handicap access into the pool was ordered in February 2012. This will bring us into compliance with the Americans with Disabilities Act. The Town had problems finding individuals to work at the pool this fiscal year. Two families came forward to operate the pool. If additional help is not available for the next fiscal year, the pool will probably not be opened.

Council still continues to save the local options funds for future street work.

Council met the Commissioners and reduced the cost of the dispatch contract through June 2012. The dispatch contract will be for $32,000.00. This was reduced by 9,500.00 annually to share the costs between the Town and the County more equally. The law enforcement contract remains at $45,750. The contracts for both dispatch and law enforcement were renegotiated in June of 2012 for three year contracts.

The lagoon repairs were completed from a FEMA grant for erosion at the new lagoon.

TransCanada has been discussing with Council the possibility of obtaining water and dumping sewage from their man camp south of Town when the pipe line is approved. Negotiations for building a water station was being discussed as well as building a new cell for the lagoon. At this time, TransCanada are planning to haul water and dispose of the waste at Glendive.

Larry Cornelia
Mayor

BUDGET PREPARATION INSTRUCTIONS

1 A budget message should be inserted after the table of contents page. The budget message should be prepared by the chief executive of the governmental unit and explain in general terms the fiscal experience of the city/town/county during the past year, its present financial status, and recommendations regarding fiscal impacts and policies for the forthcoming budget year.

2 **General Fund -**

A. Detailed expenditure worksheets are provided for the General Fund. These worksheets allow for budgeting by activity and object. The worksheets should be summarized by activity and then entered in the Expenditure by Function and Activity sheets. These sheets should also contain the previous year's expenditure data for comparison purposes. The final budget expenditures from these pages should then be transferred to the appropriations column of the Tax Levy Requirements Schedule for computation of the mill levy.

B. Non-tax revenues are estimated and these totals should be placed on the Tax Levy Requirements Schedule under the non-tax revenue column. The non-tax detail worksheets should as well as the prior year's actual include the prior year's actual amounts.

3 **Special Revenue Funds -** Expenditure summaries listing usual activities and revenue summaries listing usual sources have been provided for the most commonly found Special Revenue Funds. Any activities or sources not found should be added in the blank spaces provided. Several blank pages are also provided for adding any additional Special Revenue Funds. For each tax supported fund total expenditures and non-tax revenues should be transferred to the Tax Levy Requirements Schedule for mill levy computation. If you need additional special revenue pages click on the bottom tab and copy the page.

4 Summaries are provided for all other fund types. These summaries are laid out to include the funds within each of these categories on one page. Local governments with more funds than can be accomodated on one page can right click on the tab at the bottom of the page and click on move or copy to add another page, check the copy box and choose where to add the page or make a photocopy of the page to be completed by hand as needed.
Depending on the funding source, this information should be transferred to the Voted or Non-voted Tax Levy Requirement Page (pages 53 or 54) or added to the Non-Levied Fund Page (page 55).

5 A Levy Requirement page (pages 53 or 54) or Non-Levy Requirement Schedule (page 55) should be completed for every fund whether it has a mill levy or not.
The method by which the items are combined is shown by the equations at the top of the columns. Cash reserves are the amount which may be added to the budget of a tax supported fund to provide operating cash for expenditures made between July and November of the following fiscal year. Cash available is the cash balance in the fund on July 1 less any outstanding liabilities. Appropriations are the total budget from the Expenditure Summary. Non-tax revenues are the total amount estimated to accrue to a fund from all sources except property taxes. The non-tax revenue total for each fund comes from the Revenue Summary Pages.

6 Final budget documents are to be submitted to the Department of Administration no later than October 1 or within 60 days from the receipt of the certified taxable valuations.

* The Department of Administration reviews budget documents and reserves the right to decline acceptance of reports that are incomplete. The Budget Certification Page must be signed and dated. If using your computer-generated report please be sure it includes the equivalent information including the statistical pages, schedule of personnel levels, taxable valuation/mill levy history and the tax levy requirement schedules and the non-levied summary schedules (pages 53-55). ***The report will not be accepted without these pages.***

A. General Fund

Fund #1000

Revenue by Source

Expenditure Summary by
Function, Activity and Object

GENERAL FUND SUMMARY OF REVENUES BY SOURCE

SOURCE NO.	SOURCE DESCRIPTION	Previous Year Actual	Final Budget
310000	TAX REVENUES (Non-levied Ad Valorem Tax)		
312000	Penalty and Interest on Delinquent Taxes	375	380
314140	*Local Option Tax (1/2%)	17,439	17,500
314200	Flat Tax - Coal		
316100	Entitlement Levy Transfer		
SUBTOTAL	.....		17,880
320000	Licenses and Permits		
322000	Business Licenses		
10	Alcohol Beverage (Liquor/Beer/Wine)	1,370	1,400
30	General/Professional and Occupational	100	100
31	Alcohol Catering Fee	105	300
323000	Non-Business Licenses and Permits		
10	Building Permits	301	400
30	Animal Licenses	0	0
40	Concealed Weapon Permits	0	0
50	Other Miscellaneous Permits	0	0
SUBTOTAL	.....		2,200
330000	INTERGOVERNMENTAL REVENUES		
331000	Federal Grants (List and Describe)	0	0
332000	Local Grant-Glendive Caviar	0	2,500
333000	Federal Payments in Lieu of Taxes		
20	Taylor Grazing		
40	Payments in Lieu (P.I.L.T.)		
70	Refuge Revenue Sharing		
334000	State Grants (List and Describe)		
10	State Grants	0	2,500
335000	State Shared Revenues		
25	Drivers' License Reinstatements		
60	Coal Tax Apportionment		
65	Oil and Gas Production Tax	560	575
80	911 Emergency Number		
95	District Court Reimbursement		
100	Bed Tax Apportionment		
110	Live Card Game Table Permits		
120	Gambling Machine Permits	2,250	2,250
210	Personal Property Tax Reimbursement	1,568	1,600
330	State Entitlement Share	68,186	70,232

*NOTE: Can be used for any purpose as designated by governing body.

GENERAL FUND SUMMARY OF REVENUES BY SOURCE			
SOURCE NO.	SOURCE DESCRIPTION	Previous Year Actual	Final Budget
330000	INTERGOVERNMENTAL REVENUES - cont.		
338000	Local Shared Revenues		
SUBTOTAL	.....	72,564	79,657
340000	CHARGES FOR SERVICES		
341000	General Government		
10	Miscellaneous Collections	100	100
20	Attorney Fees		
41	Clerk and Recorder Fees		
42	Election Fees		
50	District Court Clerk's Fees		
60	Treasurer's Fees (5% New, GVW, etc.)		
70	Planning Board Fees		
342000	Public Safety		
11	Sheriff's Fees		
12	Board of Prisoners		
20	Fire Protection Fees		
50	Emergency Services		
343000	Public Works (List)		
11	Street and Roadway Charges	1,000	1,000
13	Streets and Road Equipment Rental	0	100
18	Sale of Materials	0	50
343060	Airport Revenue	0	0
343300	Miscellaneous Charges for Services		
10	Cemetery Charges		
20	Sale of Cemetery Plots		
30	Grave Permits		
40	Opening and Closing Charges		
50	Perpetual Care Charges		
60	Weed Control Charges		
344000	Public Health Charges		
10	Animal Control	0	0
346000	Culture and Recreation		
10	Auditorium Use Fees		
20	Golf Fees		
30	Swimming Pool Fees	6,229	6,500
40	Camping Facilities Fees		
70	Library Collections		
100	Fair Revenues		
200	Civic Center Revenues		
SUBTOTAL	.....	7,329	7,750

GENERAL FUND SUMMARY OF REVENUES BY SOURCE

SOURCE NO.	SOURCE DESCRIPTION	Previous Year Actual	Final Budget
350000	FINES AND FORFEITURES		
351010	Justice Court		
11	50% Share of Fines		
12	Civil Fines		
13	Drug Forfeitures		
14	Tobacco Possession and Consumption		
351020	District Court Fines		
351030	City/Town Court Fines	1,235	1,300
351040	Other	0	0
SUBTOTAL	.....	1,235	1,300
360000	MISCELLANEOUS REVENUES		
361000	Rents/Leases		
362000	Other	388	550
365000	Contributions/Donations	1,282	2,500
SUBTOTAL	.....	1,670	3,050
370000	INVESTMENT AND ROYALTY EARNINGS		
371010	Investment Earnings	1,986	2,000
371011	Investment Earnings-Reserve	241	250
371013	Investment Earning-Equipment Reserve	165	175
SUBTOTAL	.....	2,392	2,425
380000	OTHER FINANCING SOURCES		
381000	Proceeds of General Long-Term Debt		
50	Inception of Capital Lease Agreement		
70	Proceeds from Notes/Loans/Intercap		
382000	Proceeds of General Fixed Asset Disposition		
10	Sale of Assets	500	0
SUBTOTAL	.....	500	0
383000	Interfund Operating Transfer (Specify Fund)		
	To General Reserve/General	5,000	5,000
	Health Insurance Levy	4,119	4,030
	Equipment Reserve	10,000	10,000
	To General from Reserve		10,000
	To General from Equipment Reserve		10,000
SUBTOTAL	.....	19,119	39,030
			**
TOTAL GENERAL FUND NON-TAX REVENUES		104,808	153,292

**INCLUDE AS NON-TAX REVENUE ON TAX LEVY REQUIREMENT SCHEDULE - COLUMN 5 ON PAGE 53

FUND: Title: Number:	GENERAL 1000	EXPENDITURES BY ACTIVITY AND OBJECT			Town of: Circle Fiscal Year: 2013-2014					
ACCOUNT NO.	ACCOUNT	Previous Year F.T.E.	Previous Year Budget	Previous Year Actual	Authorized F.T.E.	(100) Personnel Services	(200-800) Operating & Maintenance	(600-699) Principal & Interest	(900) Capital Outlay	Final Budget
410000	GENERAL GOVERNMENT									
410100	Legislative Services									0
410200	Executive Services		4,460	3,550		3,000	550			3,550
410320	*District Courts									0
410340	Justice Courts									0
410360	Municipal Courts		5,994	6,300		3,500	2,800			6,300
410400	Administrative Services		3,800	3,800		2,800	1,000			3,800
410500	Financial Services		51,726	65,260		52,660	11,600		1,000	65,260
410510	Administration									0
410530	Auditing									0
410540	Treasurer									0
410550	Accounting									0
410580	Data Processing									0
410590	Assessor									0
410600	Elections		650	650			650			650
410700	Purchasing Services									0
410800	Personnel Services									0
410900	Records Administration									0
411000	Planning and Research Services									0
411100	Legal Services		7,650	9,350		9,000	350			9,350
411200	Facilities Administration		19,965	20,150			17,150		3,000	20,150
411300	Central Communication									0
411400	Engineering Services									0
411500	Estate Administration									0
411600	Public School Administration									0
411800	Others (List)									0
										0
										0
										0
										0
										0
										0
SUBTOTAL	.....	0	94,245	109,060	0	70,960	34,100	0	4,000	109,060

***Total shown here should be the total from page 21.**

FUND:		EXPENDITURES			Town of:		Circle			
Title:	GENERAL		BY		Fiscal Year:		2013-2014			
Number:	1000	ACTIVITY AND OBJECT								
		Previous	Previous	Previous		(100)	(200-800)	(600-699)	(900)	
ACCOUNT		Year	Year	Year	Authorized	Personnel	Operating &	Principal	Capital	Final
NO.	ACCOUNT	F.T.E.	Budget	Actual	F.T.E.	Services	Maintenance	& Interest	Outlay	Budget
420000	PUBLIC SAFETY									
420100	Law Enforcement		87,250	77,750			87,250			87,250
420200	Detention and Correction		500	0			500			500
420300	Probation and Parole									0
420400	Fire Protection		9,986	5,567		2,000	5,600		2,500	10,100
420500	Protective Inspections									0
420600	Civil Defense									0
420700	Other Emergency Services									0
	Others (List)									0
										0
										0
420800	Coroner Services									0
SUBTOTAL	.....	0	97,736	83,318	0	2,000	93,350	0	2,500	97,850
430000	PUBLIC WORKS									
430200	Road and Street Services		298,744	28,104		24,100	304,223		20,000	348,323
430300	Airport									0
430800	Solid Waste Services									0
430900	Cemetery Services									0
431100	Weed Control									0
	Others (List)									0
										0
										0
SUBTOTAL	.....	0	298,744	28,104	0	24,100	304,223	0	20,000	348,323
440000	PUBLIC HEALTH									
440100	Public Health Services									0
440200	Hospitals									0
440300	Nursing Home									0
440400	Mental Health Centers									0
440500	Health Clinics									0
440600	Animal Control Services									0
440700	Insect and Pest Control									0
										0
										0
SUBTOTAL	.....	0	0	0	0	0	0	0	0	0

FUND:		EXPENDITURES			Town of:		Circle			
Title:	GENERAL	BY			Fiscal Year:		2013-2014	2013-2014		
Number:	1000	ACTIVITY AND OBJECT								
ACCOUNT NO.	ACCOUNT	Previous Year F.T.E.	Previous Year Budget	Previous Year Actual	Authorized F.T.E.	(100) Personnel Services	(200-800) Operating & Maintenance	(600-699) Principal & Interest	(900) Capital Outlay	Final Budget
450000	SOCIAL AND ECONOMIC SERVICES									
450100	Welfare									0
450110	Administration									0
450120	Institutional Care									0
450130	Direct Assistance									0
450131	General Assistance									0
450132	Old-Age Assistance									0
450133	Aid-To-Dependent Children									0
450134	Medical Relief									0
450136	Burial of Indigent									0
450140	Intergovernmental Welfare Payments									0
450141	Family Services									0
450142	Foster Care									0
450150	Vendor Welfare Services									0
450200	Veterans Services									0
450300	Aging Services									0
450400	Extension Services									0
	Others (List)									0
										0
SUBTOTAL	.....	0	0	0	0	0	0	0	0	0
460000	CULTURE AND RECREATION									
460100	Library Services									0
460200	Fairs									0
460300	Community Grants									0
460400	Parks and Recreation Services		42,211	17,582		18,000	8,220		8,000	34,220
460445	Swimming Pool		61,806	27,260		17,000	33,742		5,000	55,742
										0
										0
SUBTOTAL	.....	0	104,017	44,842	0	35,000	41,962	0	13,000	89,962
470000	HOUSING AND COMMUNITY DEV.									
470100	Community Public Facility Projects									0
470200	Housing Rehab									0
470300	Economic Development									0
470400	TSEP/Home									0
470500	Home-Rental Assistance									0
SUBTOTAL	.....	0	0	0	0	0	0	0	0	0

FUND:		EXPENDITURES			Town of:		Circle			
Title:	GENERAL		BY		Fiscal Year:		2013-2014			
Number:	1000	ACTIVITY AND OBJECT								
ACCOUNT NO.	ACCOUNT	Previous Year F.T.E.	Previous Year Budget	Previous Year Actual	Authorized F.T.E.	(100) Personnel Services	(200-800) Operating & Maintenance	(600-699) Principal & Interest	(900) Capital Outlay	Final Budget
480000	CONSERVATION OF NATURAL RESOURCES									
480100	Soil Conservation									0
480200	Water Quality Control									0
480300	Air Quality Control									0
	Others (List)									0
										0
SUBTOTAL	.....	0	0	0	0	0	0	0	0	0
490000	DEBT SERVICE									
490400	Interest on Registered Warrants									0
490500	Other Interest Principal Payments									0
SUBTOTAL	.....	0	0	0	0	0	0	0	0	0
510000	MISCELLANEOUS									
*510100	Special Assessments									0
510200	Judgements									0
510300	Unallocated Costs									0
	Others (List)									0
										0
SUBTOTAL	.....	0	0	0	0	0	0	0	0	0
520000	OTHER FINANCING USES									
521000	Operating Transfers Out									0
	To General from Reserves						10,000			10,000
	To General Reserve		20,000	5,000			5,000			5,000
	To General Equipment Reserve		2,500	10,000			20,000			20,000
	To C/I Imp Fire Truck and Police Car						2,960			2,960
SUBTOTAL	.....	0	22,500	15,000	0	0	37,960	0	0	37,960
	TOTAL EXPENDITURES	0	617,242	280,324	0	132,060	511,595	0	39,500	683,155
										**

* CITY/COUNTY PORTION OF SID BONDS/MAINTENANCE

** INCLUDE AS APPROPRIATIONS ON TAX LEVY REQUIREMENT SCHEDULE - COLUMN 1 ON PAGE 53.

B. Special Revenue Funds

2000

Revenue by Source

Expenditures Summary by
Function, Activity and Object

Town of Circle

SUMMARY OF APPROPRIATIONS BY FUND AND OBJECT

2013-2014FISCAL YEAR BUDGET

SPECIAL REVENUE - OPERATING FUNDS

2000 FUNDS

FUND NO.	FUND NAME	FTE	PERSONNEL	O & M	CAPITAL OUTLAY	TOTAL*
2170	Airport			1,480.00		1,480.00
2190	Comprehensive Insurance			3,900.00		3,900.00
2372	Health Insurance		0.00	5,200.00		5,200.00
2810	Police Reserve Training			500.00	1,000.00	1,500.00
2820	Gas Tax		19,144.00	27,253.30	20,000.00	66,397.30
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
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						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
TOTAL		0	19,144.00	38,333.30	21,000.00	78,477.30

*Total should be same as expenditures of the corresponding Special Revenue Fund

SPECIAL REVENUE FUNDS
REVENUE BY SOURCE
EXPENDITURE SUMMARY BY FUNCTION AND ACTIVITY

FUND:	**OTHER LEVIED FUNDS**		
Title:	**Airport**	**Town of Circle**	
Number:	**2170**	**Fiscal Year: 2013-2014**	
ACCOUNT NO.	**ACCOUNT**	**Prior Year Actual**	**Final Budget**
310000	TAX REVENUES		
312000	Penalty and Interest on Delinquent Taxes	3	0
314200	Flat Tax - Coal		
316100	Entitlement Levy Transfer		
SUBTOTAL	.....	3	0
NON-TAX REVENUES			
320000	LICENSES AND PERMITS		
SUBTOTAL	.....	0	0
330000	INTERGOVERNMENTAL REVENUES		
334000	State Grants (List)		
335000	State Shared Revenues		
65	Oil and Gas Production Tax		
210	Personal Property Tax Reimbursement		
230	State Entitlement Share		
SUBTOTAL	.....	0	0
340000	CHARGES FOR SERVICES		
SUBTOTAL	.....	0	0
360000	MISCELLANEOUS REVENUES		
361000	Rents/Leases		
362000	Other		
SUBTOTAL	.....	0	0
370000	INVESTMENT/ROYALTY/EARNINGS		
371010	Interest Earnings		
SUBTOTAL	.....	0	0
380000	OTHER FINANCING SORUCES		
383000	Transfers In		
SUBTOTAL	.....	0	0
TOTAL NON-TAX REVENUES	..... **	3	0
EXPENDITURES			
430320-300	Airport-To McCone County	1,517	1,480
TOTAL EXPENDITURES	..... **	1,517	1,480

**INCLUDE AS NON-TAX REVENUE ON TAX LEVY REQUIREMENT SCHEDULE - COLUMN 5 ON PAGE 53.

**INCLUDE AS APPROPRIATIONS ON TAX LEVY REQUIREMENT SCHEDULE - COLUMN 1 ON PAGE 53.

SPECIAL REVENUE FUNDS
REVENUE BY SOURCE
EXPENDITURE SUMMARY BY FUNCTION AND ACTIVITY

FUND: **OTHER LEVIED FUNDS**
Title: Comprehensive Insurance
Number: 2190

Town of Circle
Fiscal Year: 2013-2014

ACCOUNT NO.	ACCOUNT	Prior Year Actual	Final Budget
310000	TAX REVENUES		
312000	Penalty and Interest on Delinquent Taxes	3	0
314200	Flat Tax - Coal		
316100	Entitlement Levy Transfer		
SUBTOTAL	.....	3	0
NON-TAX REVENUES			
320000	LICENSES AND PERMITS		
SUBTOTAL	.....	0	0
330000	INTERGOVERNMENTAL REVENUES		
334000	State Grants (List)		
335000	State Shared Revenues		
65	Oil and Gas Production Tax		
210	Personal Property Tax Reimbursement		
230	State Entitlement Share	2,366	2,438
SUBTOTAL	.....	2,366	2,438
340000	CHARGES FOR SERVICES		
SUBTOTAL	.....	0	0
360000	MISCELLANEOUS REVENUES		
361000	Rents/Leases		
362000	Other		
SUBTOTAL	.....	0	0
370000	INVESTMENT/ROYALTY/EARNINGS		
371010	Interest Earnings		
SUBTOTAL	.....	0	0
380000	OTHER FINANCING SORUCES		
383000	Transfers In		
SUBTOTAL	.....	0	0
TOTAL NON-TAX REVENUES	..... **	2,370	2,438
EXPENDITURES			
510330-500	Comp. Insurance - Fixed Charges	5,181	3,900
TOTAL EXPENDITURES	..... **	5,181	3,900

**INCLUDE AS NON-TAX REVENUE ON TAX LEVY REQUIREMENT SCHEDULE - COLUMN 5 ON PAGE 53.

**INCLUDE AS APPROPRIATIONS ON TAX LEVY REQUIREMENT SCHEDULE - COLUMN 1 ON PAGE 53.

SPECIAL REVENUE FUNDS
REVENUE BY SOURCE
EXPENDITURE SUMMARY BY FUNCTION AND ACTIVITY

FUND:	**OTHER LEVIED FUNDS**		
Title:	Health Insurance - Permissive Levy	**Town of Circle**	
Number:	2372	**Fiscal Year: 2013-2014**	
ACCOUNT NO.	**ACCOUNT**	**Prior Year Actual**	**Final Budget**
310000	TAX REVENUES		
312000	Penalty and Interest on Delinquent Taxes	12	0
314200	Flat Tax - Coal		
316100	Entitlement Levy Transfer		
SUBTOTAL	.....	12	0
NON-TAX REVENUES			
320000	LICENSES AND PERMITS		
SUBTOTAL	.....	0	0
330000	INTERGOVERNMENTAL REVENUES		
334000	State Grants (List)		
335000	State Shared Revenues		
65	Oil and Gas Production Tax		
210	Personal Property Tax Reimbursement		
230	State Entitlement Share		
SUBTOTAL	.....	0	0
340000	CHARGES FOR SERVICES		
SUBTOTAL	.....	0	0
360000	MISCELLANEOUS REVENUES		
361000	Rents/Leases		
362000	Other		
SUBTOTAL	.....	0	0
370000	INVESTMENT/ROYALTY/EARNINGS		
371010	Interest Earnings	4	0
SUBTOTAL	.....	4	0
380000	OTHER FINANCING SORUCES		
383000	Transfers In		
SUBTOTAL	.....	0	0
TOTAL NON-TAX REVENUES	..... **	16	0
EXPENDITURES			
521000	To General Fund	4,119	4,030
521000	To Gas Tax	1,196	1,170
TOTAL EXPENDITURES	..... **	5,315	5,200

**INCLUDE AS NON-TAX REVENUE ON TAX LEVY REQUIREMENT SCHEDULE - COLUMN 5 ON PAGE 53.

**INCLUDE AS APPROPRIATIONS ON TAX LEVY REQUIREMENT SCHEDULE - COLUMN 1 ON PAGE 53.

SPECIAL REVENUE FUNDS
REVENUE BY SOURCE
EXPENDITURE SUMMARY BY FUNCTION AND ACTIVITY

FUND: **NON-LEVIED FUNDS**
Title: Police Reserve Training
Number: **2810**

ACCOUNT NO.	ACCOUNT	Prior Year Actual	Final Budget
NON-TAX REVENUES			
335210	State Shared Insurance	1,130	1,100
371010	Investment Earnings	75	80
TOTAL REVENUES.....*		1,205	1,180
EXPENDITURES			
420100-200	Law Enforcement - Supplies	0	500
420100-900	Law Enforcement - Capital Outlay	0	1,000
TOTAL EXPENDITURES ..... **		0	1,500

FUND: **NON-LEVIED FUNDS**
Title: **Gas Tax**
Number: **2820**

ACCOUNT NO.	ACCOUNT	Prior Year Actual	Final Budget
NON-TAX REVENUES			
335040	State Shared Gas Tax	21,226	21,250
371010	Investment Earnings	484	400
383000	Transfer in from Health Insurance	1,196	1,170
TOTAL REVENUES.....*		22,906	22,820
EXPENDITURES			
430200-100	Roads & Streets- Personnel	13,068	19,144
430200-200	Roads & Streets- Supplies	5,538	19,000
430200-300	Roads & Streets- Purchased Service	3,011	8,153
430200-500	Roads & Streets- Fixed Charges	35	100
430200-900	Roads & Streets- Capital Outlay	0	20,000
TOTAL EXPENDITURES.....**		21,652	66,397

*INCLUDE AS NON-TAX REVENUE ON NON-LEVY SUMMARY SCHEDULE - COLUMN 5 ON PAGE 55.
**INCLUDE AS APPROPRIATIONS ON NON-LEVIED SUMMARY SCHEDULE - COLUMN 1 ON PAGE 55.

C. Debt Service Funds

3000

D. Capital Projects Funds

4000

CAPITAL PROJECTS BUDGET SUMMARY

ACCOUNT NO.	ACCOUNT NAME	Fund No. / PROJECT NO. / FUND	4010 / C/I Fire Truck	4020 / C/I Police Car					TOTALS
REVENUE									
331000	Federal Grants								0
333000	Payments in Lieu of Taxes (Federal)								0
334000	State Grants								0
365000	Contributions and Donations								0
371000	Investment Earnings		375	50					425
381010	General Obligation Bonds Proceeds								0
381030	S.I.D. Bonds Proceeds								0
383000	Transfers From Other Funds (List)								0
	General Fund		1,480	1,480					2,960
									0
									0
									0
									0
									0
									0
TOTAL NON-PROPERTY TAX REVENUES.....*			1,855	1,530	0	0	0	0	3,385
EXPENDITURES									0
									0
									0
									0
									0
									0
									0
									0
									0
TOTAL EXPENDIT			0	0	0	0	0	0	0

Note: An expenditures is shown only if a project is to be started.

***INCLUDE AS NON-TAX REVENUE ON NON-LEVIED FUNDS SUMMARY SCHEDULE - COLUMN 5 ON PAGE 55.**

****INCLUDE AS APPROPRIATIONS ON NON-LEVIED FUNDS SUMMARY SCHEDULE - COLUMN 1 ON PAGE 55.**

E. Enterprise Funds

5000

ENTERPRISE FUND BUDGET SUMMARY

FUND: **WATER OPERATING**
Title:
Number: 5210

ACCOUNT NO.	ACCOUNT	Previous Year Actual	Final Budget
REVENUE			
343020	WATER REVENUES		
021	Metered Water Sales	238,951	237,000
022	Unmetered Water Sales		
023	Bulk and Irrigation Water Sales	4,727	6,800
024	Sale of Water, Materials and Supplies		100
025	Water Permits		
026	Water Installation Charges	530	800
027	Miscellaneous Water Revenue	219	1,500
371000	INVESTMENT EARNINGS		2,120
383000	TRANSFERS IN (From other Funds)		
	Itemize by Fund		
	To Water Reserve	17,480	0
	From Water Reserve	10,000	10,000
	To Water from Water Filter Reserve	77,000	77,000
TOTAL REVENUES **		348,907	335,320
EXPENSES			
430500	WATER UTILITIES		
100	Personal Services (FTE)	24,437	32,192
200	Supplies	14,413	26,300
300	Purchased Services	81,687	182,550
400	Materials		
500	Fixed Charges	8,252	13,112
900	*Capital Outlay	7,857	39,000
490000	DEBT SERVICE		
610	Principal	14,905	17,050
620	Interest	35,675	37,700
630	Service Charge		
521000	TRANSFERS OUT (To Other Funds)		
	To Enterprise from Reserve		10,000
	To Enterprise from Filter Reserve		77,000
TOTAL EXPENSES ***		187,225	434,904
510400	NON-CASH EXPENSES		
830	Depreciation - Retained Earnings	0	90,000
840	Depreciation - Contributed Capital		
239000	Compensated Absences		
TOTAL NON-CASH EXPENSES		0	90,000
	OTHER CASH USES		
211000	Due to Other Funds		
	Additions to Restricted Accounts		
102210	Sinking/Interest		
102220	Reserve		
102230	Surplus		
102240	Replacement/Depreciation		
TOTAL OTHER CASH USES		0	0
TOTAL EXPENSES AND OTHER CASH USES		187,225	524,904

***SHOW DETAIL ON PAGE 45.**

****INCLUDE AS NON-TAX REVENUE ON NON-LEVIED FUNDS SUMMARY SCHEDULE - COLUMN 5 ON PAGE 55.**

*****INCLUDE AS APPROPRIATIONS ON NON-LEVIED FUNDS SUMMARY SCHEDULE - COLUMN 1 ON PAGE 55.**

ENTERPRISE FUND BUDGET SUMMARY

FUND: **SEWER OPERATING**
Title:
Number: **5310**

ACCOUNT NO.	ACCOUNT	Previous Year Actual	Final Budget
REVENUE			
343030	SEWER REVENUES		
031	Sewer Service Charge	79,234	101,500
032	Sewer Installation Charge		
033	Sewer Permits		
034	Treatment Facilities		
035	Sale of Sewer Materials and Supplies		
036	Miscellaneous Revenues	525	700
371000	INVESTMENT EARNINGS		1,300
383000	TRANSFERS IN (From other Funds)		
	Itemize by Fund		
	Reserve	0	5000
	Loan Reserve	2,844	2,844
	Short Lived Assest Reserve	5,844	5,844
TOTAL REVENUES **		88,447	117,188
EXPENSES			
430600	SEWER UTILITIES		
100	Personal Services (FTE)	20,157	32,173
200	Supplies	2,610	5,500
300	Purchased Services	59,824	57,750
400	Materials		
500	Fixed Charges	3,799	7,232
900	*Capital Outlay		7,000
490000	DEBT SERVICE		
610	Principal	7,073	6,000
620	Interest	21,319	22,500
630	Service Charge		
521000	TRANSFERS OUT (To Other Funds)		
	Itemize by Fund		
	To Sewer Reserve		5,000
	To Sewer Loan Reserve	2,844	2,844
	To Short Lived Asset	5,844	5,844
TOTAL EXPENSES ***		123,469	151,843
510400	NON-CASH EXPENSES		
830	Depreciation - Retained Earnings		60,000
840	Depreciation - Contributed Capital		
239000	Compensated Absences		
TOTAL NON-CASH EXPENSES		0	60,000
	OTHER CASH USES		
211000	Due to Other Funds		
	Additions to Restricted Accounts		
102210	Sinking/Interest		
102220	Reserve		
102230	Surplus		
102240	Replacements/Depreciation		
TOTAL OTHER CASH USES		0	0
TOTAL EXPENSES AND OTHER CASH USES		123,469	211,843

***SHOW DETAIL ON PAGE 45.**

****INCLUDE AS NON-TAX REVENUE ON NON-LEVIED FUNDS SUMMARY SCHEDULE - COLUMN 5 ON PAGE 55.**

*****INCLUDE AS APPROPRIATIONS ON NON-LEVIED FUNDS SUMMARY SCHEDULE - COLUMN 1 ON PAGE 55.**

ENTERPRISE FUND BUDGET SUMMARY

FUND:	SOLID WASTE OPERATING		
Title:			
Number:	5410		
ACCOUNT NO.	ACCOUNT	Previous Year Actual	Final Budget
REVENUE			
343040	SOLID WASTE REVENUES		
041	Garbage Collection Services		
042	Disposal Charges	99,813	88,000
043	Container Rental		
044	Dump Permits		
045	Sale of Scrap		
046	Miscellaneous Revenues		
363010	Maintenance Assessments		
371000	INVESTMENT EARNINGS	140	150
383000	TRANSFERS IN (From other Funds)		
	Itemize by Fund		
TOTAL REVENUES **		99,953	88,150
EXPENSES			
430800	SOLID WASTE SERVICES		
100	Personal Services (FTE)	5,105	8,610
200	Supplies	576	400
300	Purchased Services	424	450
400	Materials		
500	Fixed Charges	87,370	89,813
900	*Capital Outlay		
490000	DEBT SERVICE		
610	Principal		
620	Interest		
630	Service Charge		
521000	TRANSFERS OUT (To Other Funds)		
	Itemize by Fund		
TOTAL EXPENSES ***.....		93,475	99,273
510400	NON-CASH EXPENSES		
830	Depreciation - Retained Earnings		
840	Depreciation - Contributed Capital		
239000	Compensated Absences		
TOTAL NON-CASH EXPENSES.....		0	0
	OTHER CASH USES		
211000	Due to Other Funds		
	Additions to Restricted Accounts		
102210	Sinking/Interest		
102220	Reserve		
102230	Surplus		
102240	Replacements/Depreciation		
TOTAL OTHER CASH USES.....		0	0
TOTAL EXPENSES AND OTHER CASH USES.....		93,475	99,273

***SHOW DETAIL ON PAGE 46.**

****INCLUDE AS NON-TAX REVENUE ON NON-LEVIED FUNDS SUMMARY SCHEDULE - COLUMN 5 ON PAGE 55.**

*****INCLUDE AS APPROPRIATIONS ON NON-LEVIED FUNDS SUMMARY SCHEDULE - COLUMN 1 ON PAGE 55.**

ENTERPRISE FUND BUDGET SUMMARY
CAPITAL EXPENDITURES SUPPLEMENT - DETAIL
(Water and Sewer)

FUND:			
Title:	**Water & Sewer**		
Number:	**5210 & 5310**		
ACCOUNT NO.	**DESCRIPTION**	**Previous Year Actual**	**Final Budget**
189100	SOURCE OF SUPPLY:		
	Land Rights		
	Structures		
	Reservoirs		
	Wells		
TOTAL SOURCE OF SUPPLY.....		0	0
189200	PUMPING PLANT:		
	Land Rights		
	Structures		
	Pumps		
TOTAL PUMPING PLANT.....		0	0
189300	TREATMENT PLANT:		
	Land Rights		
	Structures		
	Treatment Equipment		8,500
TOTAL TREATMENT PLANT.....		0	8,500
189400	TRANSMISSION AND DISTRIBUTION:		
	Land Rights		
	Structures		
	Mains		22,000
	Services		
	Meters		
	Hydrants		12,500
TOTAL TRANSMISSION AND DISTRIBUTION.....		0	34,500
189500	GENERAL PLANT:		
	Land Rights		
	Structures		
	Machinery and Equipment		3,000
TOTAL GENERAL PLANT.....		0	3,000
*TOTAL UTILITY ASSETS.....		0	46,000

***Total shown here to be same as total**

Town of Circle

TAX LEVY REQUIREMENTS SCHEDULE

NON-VOTED LEVIES

Assessed Valuation_____
Tax Valuation:_____
1 Mill Yields(10):_____

Fiscal Year: 2013-2014

Page No. _____

*Column (3) Total Requirements must equal Column (8) Total Resources

Fund #	Fund Name	(1) Appropriation	(2) Budgeted Cash Reserve	(3)=(1)+(2) *should equal column (8) Total Requirements	(4) Cash Available (Less current liabilities)	(5) Non-Tax Revenues	(6)=(9)X(10) Property Tax Revenues	(7)=(5)+(6) Total Revenues	(8)=(4)+(7) *should equal column (3) Total Resources	(9)=(6)÷(10) Mill Levy	(11)=(4)-(1)+(7) Estimated Ending Cash Balance
1000	General Fund	109,060		109,060	364,068	153,292	0	153,292	517,360		408,300
2170	Airport	1,480		1,480	0	0	1,503	1,503	1,503		23
2190	Comprehensive Insurance	3,900		3,900	102	2,493	0	2,493	2,595		-1,305
7002	Fire Relief	6,010		6,010	57,161	2,309	2,960	5,269	62,430		56,420
				0				0	0		0
				0				0	0		0
				0				0	0		0
				0				0	0		0
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				0				0	0		0
				0				0	0		0
	TOTAL	120,450	0	120,450	421,331	158,094	4,463	162,557	583,888	0.00	463,438

***Total Revenues compared to Total Appropriations** 42,107 *if negative appropriations exceed revenues

Total Requirements compared to Total Resources -463,438 *if other than zero budget is not balanced

Revision June 2012

Town of Circle

TAX LEVY REQUIREMENTS SCHEDULE

VOTED/PERMISSIVE LEVY

Assessed Valuation_____
Tax Valuation:_____
1 Mill Yields(10):_____

Fiscal Year: 2013-2014

Page No. _____

***Column (3) Total Requirements must equal Column (8) Total Resources**

Fund #	Fund Name	(1) Appropriation	(2) Budgeted Cash Reserve	(3)=(1)+(2) *should equal column (8) Total Requirements	(4) Cash Available (Less current liabilities)	(5) Non-Tax Revenues	(6)=(9)X(10) Property Tax Revenues	(7)=(5)+(6) Total Revenues	(8)=(4)+(7) *should equal column (3) Total Resources	(9)=(6)÷(10) Mill Levy	V=Voted P=Perm /# Years Allow	(11)=(4)-(1)+(7) Estimated Ending Cash Balance
				0				0	0			0
2372	**Health Insurance**	0	0	0	0	0	0	0	0			0
				0				0	0			0
				0				0	0			0
				0				0	0			0
				0				0	0			0
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				0				0	0			0
				0				0	0			0
				0				0	0			0
				0				0	0			0
	TOTAL	0	0	0	0	0	0	0	0			0
			***Total Revenues compared to Total Appropriation**			0	*if negative appropriations exceed revenues					
	Revision June 2012											
			Total Requirements compared to Total Resources			0	*if other than zero budget is not balanced					

Town of Circle

NON-LEVIED FUNDS - SUMMARY SCHEDULE

Fiscal Year: 2013-2014

Page No. _____

Fund #	Fund Name	(1) Appropriation	(2) Budgeted Cash Reserve	(3)=(1)+(2) Total Requirements	(4) Cash Available (Less current liabilities)	(5) Total Non-Tax Revenues	(6)=(4)+(5) Total Resources	Estimated Ending Cash Balance
				0			0	0
2810	Police Reserve Training	1,500	16,213	17,713	16,533	1,180	17,713	16,213
2820	Gax Tax	66,397		66,397	43,577	22,820	66,397	0
4010	C/I Fire Truck		61,334	61,334	59,479	1,855	61,334	61,334
4020	C/I Police Car		14,675	14,675	13,145	1,530	14,675	14,675
5210	Water Enterprise	524,904	245,458	770,362	435,042	335,320	770,362	245,458
5310	Sewer Enterprise	211,843	3,190	215,033	97,845	117,188	215,033	3,190
5410	Solid Waste Enterprise	99,273	40,407	139,680	51,530	88,150	139,680	40,407
				0			0	0
				0			0	0
				0			0	0
				0			0	0
				0			0	0
				0			0	0
				0			0	0
				0			0	0
	TOTAL	903,917	381,277	1,285,194	717,151	568,043	1,285,194	381,277

***Total Revenues compared to Total Appropriations:** (335,874) *if negative appropriations exceed revenues

Revision June 2012 **Total Requirements compared to Total Resources** 0 *if other than zero budget is not balanced

Town of Circle

TAXABLE VALUATION SCHEDULE

Fiscal Year: 2013-2014

PROPERTY CLASSIFICATION	County-Wide Taxable Valuation	Road Taxable Valuation	Taxable Valuation	Taxable Valuation	Taxable Valuation	Taxable Valuation	Taxable Valuation	Taxable Valuation
Real.....			694,894					
Personal.....			45,176					
Motor Vehicle Over One Ton.....								
Net Proceeds - Mines.....								
Gross Proceeds - Metal Mines.....								
TOTAL.....	0	0	740,070	0	0	0	0	0